



# PUBLIC WORKS DEPARTMENT

## Land Development Division

41000 Main Street \* Temecula, CA 92590

www.TemeculaCA.gov

PERMIT No.: \_\_\_\_\_ PA No.: \_\_\_\_\_

### ENCROACHMENT PERMIT APPLICATION

TYPE OF ENCROACHMENT: ☐ STREET / STORM DRAIN ☐ SEWER / WATER ☐ TRAFFIC SIGNAL

TYPE OF SUBMITTAL: ☐ SIGNING & STRIPING ☐ UTILITY TRENCHING ☐ MISCELLANEOUS (SPECIFY BELOW)

THE UNDERSIGNED HEREBY APPLIES TO EXCAVATE, CONSTRUCT AND OTHERWISE ENCROACH ON CITY STREET RIGHT-OF-WAY AS FOLLOWS: \_\_\_\_\_

NAME(S) OF STREET(S) AND/OR STREET ADDRESS: \_\_\_\_\_

UTILITY WORK ORDER # \_\_\_\_\_ START DATE \_\_\_\_\_ FINISH DATE \_\_\_\_\_

In consideration of the granting of this application, **all applicants including utility companies** hereby agree to:

1. **IF APPLICABLE**, submit two (2) sets of Construction Drawings along with two (2) sets of the appropriate Traffic Control Plan along with this application at the time of submittal. See the Traffic Control Plan Checklist for details.
2. Indemnify, defend and save the City, its authorized agents, officers, representatives and employees, harmless from and against any and all penalties, liabilities or loss resulting from claims or court action and arising out of any accident, loss or damage to persons or property happening or occurring as a proximate result of any work undertaken under the permit granted pursuant to this application. (See page 2 for specific liability insurance requirements)
3. Remove or relocate an encroachment installed or maintained under this permit, upon written notice from the City Engineer.
4. Notify the Land Development Inspection Division (951-308-6395) at least two (2) working days prior to commencing construction. Hold a pre-construction meeting prior to the start of construction for major improvements. The developer or general contractor will be responsible for the timely request of inspections.
5. Comply with the Standard Specifications and the most current Improvement Standard Drawings for Public Works Construction, Municipal Code Chapters 13.04 and 18.12, the terms and conditions of the permit and all applicable rules and regulations for the City of Temecula and other public agencies having jurisdiction.

### LIABILITY INSURANCE REQUIREMENTS

**PROVIDE PROOF OF INSURANCE COVERAGE MEETING THE REQUIREMENTS STATED BELOW OR A CITY ATTORNEY APPROVED EQUIVALENT WITH THE CITY NAMED AS ADDITIONAL INSURED. IN THE EVENT THAT THE INSURANCE IS PROVIDED BY THE CONTRACTOR, THE CITY AND THE OWNER/DEVELOPER MUST BE NAMED AS ADDITIONAL INSURED. ENCROACHMENT PERMITS WILL NOT BE ISSUED WITHOUT THE PROPER INSURANCE.**

**THIS REQUIREMENT SHALL BE MET BY EITHER THE APPLICANT (DEVELOPER, OWNER, PUBLIC UTILITY AGENCY OR FRANCHISE) OR BY THE CONTRACTOR PERFORMING THE SUBJECT WORK, PRIOR TO BEGINNING ANY OF THE WORK PROPOSED UNDER THE SUBJECT ENCROACHMENT PERMIT.**

Proof of coverage shall be by certificate (Accord or equivalent) naming the City of Temecula as certificate holder and the minimum coverage shall be per Section 7-3 "Liability Insurance", Standard Specifications for Public Works Construction, most current edition. The minimum limits of the insurance are as follows:

- a) **General Liability:** One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- b) **Automobile Liability:** One million dollars (\$1,000,000) per accident for bodily injury and property damage.
- c) **Worker's Compensation as required by the State of California; Employer's Liability:** One million dollars (\$1,000,000) per accident for bodily injury or disease.
- d) **Course of Construction:** Completed value of the project.

The exceptions to this requirement are property owners doing work on their own properties. When submitting an encroachment permit application, the property owner must adjoin their proof of appropriate public liability and property damage insurance, homeowner's insurance, with the following minimum limits:

BODILY INJURY	\$250,000.00	EACH PERSON
	\$500,000.00	EACH OCCURRENCE
	\$500,000.00	AGGREGATE PRODUCTS AND COMPLETED OPERATIONS
PROPERTY DAMAGE	\$100,000.00	EACH OCCURRENCE
	\$250,000.00	AGGREGATE PRODUCTS AND COMPLETED OPERATIONS

A COMBINED SINGLE LIMIT POLICY WITH AGGREGATE LIMITS IN THE AMOUNT OF \$1,000,000.00 WILL BE CONSIDERED EQUIVALENT TO THE REQUIRED MINIMUM LIMITS.

The undersigned applicant and/or contractor states that he has read the conditions on this application, and agrees to meet these conditions, including provision of required liability insurance or a City Attorney approved equivalent, and acknowledges that this application will be made a part of the encroachment permit:

#### APPLICANT (THIS SECTION MUST BE COMPLETED)

COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

I HEREBY WARRANT AND REPRESENT TO THE CITY THAT I AM AUTHORIZED TO EXECUTE THIS PERMIT APPLICATION ON BEHALF OF THE PERMITTEE AND BIND THE PERMITTEE TO THE AGREEMENTS CONTAINED HEREIN AND ANY CONDITIONS OF THE PERMIT.

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE APPLIED: \_\_\_\_\_

#### CONTRACTOR'S INFORMATION

COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PHONE #: \_\_\_\_\_ 24-HR EMERGENCY #: \_\_\_\_\_

STATE CONTRACTOR'S LICENSE #: \_\_\_\_\_ CLASS: \_\_\_\_\_ CITY BUSINESS LICENSE #: \_\_\_\_\_